

Measures of the Dean of FHSS USB No. 11/2018
the conditions of admission procedure for
postgraduate study programs for the academic year 2019/2020

Article I.
General provisions

Pursuant to the provisions of Articles 48 - 51 and 58 (1) of Act No. 111/1998 Coll., On Higher Education Institutions and on the Amendment and Supplement to Other Acts (hereinafter referred to as the Higher Education Act) and Part IV of the Statute of the University of South Bohemia in České Budějovice, I am announcing the rules for the admission procedure and the conditions for admission to study a postgraduate study program in English at the Faculty of Health and Social Sciences of the University of South Bohemia in České Budějovice (hereinafter FHSS USB) for the academic year 2019/2020.

Article II.
Doctoral study programs

In the academic year 2019/2020, the FHSS USB will receive students in the four-year doctoral study programs of Nursing (in Czech and in English) and Rehabilitation (in Czech), in the form of both full-time and part-time study. The study fee will be determined by the Dean's Measure, which will be issued on the basis of Section 58 (5) of Act No. 111/1998 Coll., On Higher Education Institutions and on Amendments to Other Acts, and in accordance with the Rector's Order on Fees for a particular academic year.

Article III.
Conditions for participation in the admission procedure

1. Graduates of the Master's degree program in Nursing or related fields of health care may be enrolled in the study program of Nursing.
2. Graduates of Master's degree programs may apply for study in the Rehabilitation study program, the professional orientation of which will be directly related to the rehabilitation study program.
3. The application form (the "Application form for doctoral studies") can be obtained at the Office for Doctoral Studies, FHSS USB, J. Boreckého 1167/27, 370 11 České Budějovice, tel. +420 389 037784. The application form for study in English is downloadable on the faculty website. To complete the application form you need to provide:
 - a. an officially certified copy of a university degree certificate,
 - b. (for applicants for study programs in Czech) an officially certified copy of a foreign language test (English, German, Spanish); if the applicant does not possess this document, he/she will take a language test on the day of the

- admission procedure in one language of his/her choice (English, German, Spanish),
- c. (for applicants for the study program in English) an officially certified copy of the test at the level of: TOEFL (Test of English as a Foreign Language) - 560 written points, or IELTS (International Language Testing System) - 6.5 points, or FCE (First Certificate in English), CAE (Certificate in Advanced English), CPE (Certificate in Proficiency English),
 - d. Curriculum Vitae,
 - e. an overview of existing professional activities,
 - f. a list of published works,
 - g. working outline of the topic and content of doctoral thesis (title of the thesis, main research question, methods of research and research file, literary references) according to the template at <http://www.zsf.jcu.cz/cs/veda-a-vyzkum/doktorska-studia/dokumenty-ke-stazeni>
 - h. proposal of the supervisor and his/her consent,
 - i. confirmation of payment of the administrative fee connected with the admission procedure.
 - j. A foreigner must attach to his/her application a recommendation of his/her character from two academic staff, and a certified copy of university diplomas, , together with a completed application for the recognition of his/her prior university qualification (or a document which recognizes the previous Master's degree by the Czech authorities).
4. An administrative fee of 500CZK (20 EURO) is required to be paid by the applicant for postgraduate study. An administrative fee can be paid into the account No. 104725778/0300, bank: ČSOB in České Budějovice, constant symbol 0308, variable symbol 6020107, and the specific number of the candidate without the slash.

Article IV.

Deadline for submission of applications

The deadline for submitting applications is **17 May 2019**

Applications and the required details will be sent to:

**Faculty of Health and Social Sciences USB
Office for Doctoral Studies
J. Boreckého 1167/27
370 11 České Budějovice
Czech Republic**

Article V.
Admission and admission procedures

1. A successful entrance examination is a condition for admission to the postgraduate program.
2. The admission exam takes the form of an oral interview in which the applicant's professional knowledge and readiness for independent scientific work in the chosen field are verified.
3. An expert discussion on the submitted dissertation project is also part of the interview.
4. Knowledge of a foreign language (English, German, Spanish) is assessed by a written test, unless the applicant has submitted a document proving the state language examination.
5. Foreign applicants may complete their admission interview online, which will take place on the same date as the face-to-face interviews with other applicants in the given study program. Part of the interview will also include the verification and assessment of English language skills.
6. At the end of the entrance examination, having assessed the complexity and professional adequacy of all submitted projects and on the basis of the results of the written examination and the oral interviews, the examination committee shall decide on the order of the applicants.
7. The Dean accepts the admission of the applicant on the recommendation of the admission committee. Applicants will be informed about the result of the admission procedure pursuant to Section 50 (4) of Act No. 111/1998 Coll., On Higher Education Institutions, as amended. The applicant may appeal against the decision within 30 days of the date of its notification.

Article VI.
Number of students accepted

1. The Dean of FHSS USB has determined the following number of accepted students:
 - a) for the Study Program of Nursing (in Czech):
 - full-time form: 3
 - part-time form: 3
 - b) for the Study Program of Nursing (in English):
 - full-time form: 2
 - c) for the Study Program of Rehabilitation:
 - full-time form: 3
 - part-time form: 3

Article VII.
Entrance examination period

1. The entrance examinations period is set on June 21, 2019.
2. The replacement period of admission examinations is set on June 24, 2019.
3. The Dean may authorize another date for the entrance examination to applicants who request this in writing within the prescribed time and for a serious and documented reason. If the reason is another admission examination this is not considered to be serious.

Article VIII.
Final Provisions

The conditions for the admissions procedure were discussed and approved by the Academic Senate of the Faculty of Health and Social Sciences of the University of South Bohemia in České Budějovice on 28 November 2018.

This document has been completed in both a Czech and English version.

In České Budějovice on 29 November 2018


Prof. PhDr. Valérie Tóthová, Ph.D.
Dean of FHSS USB